

**REAL ESTATE COMMISSION**

State House Annex Room 434
25 Capitol Street Concord, NH 03301
(603) 271-2702 fax # (603) 271-1039
<http://www.state.nh.us/nhrec>

Expiration Date	
License #	Date Processed
License Dates	Form#
Firm Ref. #	Tradename Ref. #
Check #	Amount

**APPLICATION FOR RENEWAL OF BROKER'S LICENSE****RENEWAL FEE \$90.00**

Renewal permitted up to 6 months after expiration with an additional \$50.00 late penalty fee. (Please note: During the 6 month late renewal period after expiration date you are not permitted to practice real estate.)

Make check payable to: TREASURER, STATE OF NEW HAMPSHIRE

COMING SOON YOU WILL BE ABLE TO RENEW YOUR LICENSE ONLINE AT: <http://www.nhlicenses.com>

PRINT OR TYPE

Name of Applicant: _____ Date of Birth: _____

Resident Physical Address: _____

Resident Mailing Address: _____

Resident Phone #: _____ Resident Fax #: _____ Resident Email: _____

Business Name: _____

Business Physical Address: _____

Business Mailing Address: _____

Business Phone #: _____ Business Fax #: _____ Business Email: _____

Which of the following is applicable?

LICENSE STATUS:

- ☐ Inactive (must submit an affidavit for 3 hours of "core" continuing education; no bond required)
- ☐ Active (must submit affidavits for 3 hours "core" & 6 hours of "elective" continuing education, and all principal and managing brokers must submit an original \$25,000 bond which runs concurrently with license dates.)

CONTINUING EDUCATION – Lists of approved core and elective courses may be found on the Commission web site at www.state.nh.us/nhrec under licensing. Should you wish to have copies faxed or mailed to you, please contact the Commission office at 603-271-2701. All courses must be completed within your 2 year renewal period.

BROKER TYPE: (You must submit a separate application and fee for each broker type required.)

- ☐ "Principal broker" means the individual broker, including the broker designated by a corporation, partnership or association, whom the New Hampshire Real Estate Commission holds responsible for the actions of licensees who are assigned to such individual broker.
- ☐ "Managing broker" means a broker who manages a branch office.
- ☐ "Associate broker" means a broker who is employed by and operates under the supervision of a principal broker. (An associate broker must have the Associate Broker Affiliation Form on page 3 of the application completed and signed by the principal broker under which he/she will operate. The \$25,000 bond is not required.) When you change your employment as an associate broker from one principal broker to another you must promptly notify the Real Estate Commission by completing a Form 5-RE, Amendment Notification form and submitting your wall certificate, pocket id and a \$15.00 fee.

1. If you own or operate a sole proprietorship, partnership, association, corporation, limited liability company or any other business association in real estate, you need to list the firm name and/or trade name(s), address and answer questions 2 and 3.

Firm and/or Trade Name(s): _____

Physical Address: _____

Mailing Address: _____

2. Is this trade name, sole proprietorship, partnership, association, corporation, limited liability company or any other business association registered and in Good Standing with the New Hampshire Secretary of State? _____
3. Is this trade name, sole proprietorship, partnership, association, corporation, limited liability company or any other business association licensed with New Hampshire Real Estate Commission? _____
- *4. Have you, since your last original or renewal application, been through bankruptcy or insolvency or made a compromise with your creditors? _____
- *5. Are there any undischarged court judgements or liens against you at this time? _____
- *6. Have you, since your last original or renewal application, been convicted of any offense that has not been annulled by the court other than a traffic violation? _____ If "yes", contact this office at (603) 271-2703 for an Arrest and Conviction Form.
- *7. Have you, since your last original or renewal application, been or are now involved in any matters which may affect your good repute or trustworthiness or have any relation to or bearing upon whether you are entitled to public confidence? _____
- *8. Have any licenses which you have held to sell real estate been subject to disciplinary action in any state since your last original or renewal application? _____

*** IF YOU ANSWERED "YES" TO QUESTIONS 4, 5, 6, 7 OR 8, ATTACH A SEPARATE SHEET OF PAPER TO THIS APPLICATION GIVING FULL DETAILS AND AN EXPLANATION.**

Your license will expire two years from the date of issue and failure to renew such license will automatically cause your license to expire. If your license expires, you may reinstate your license up to six months from the expiration date by submitting the required documents and renewal fee plus a late renewal penalty fee. If you fail to renew within the six month period, your license will lapse, and you will have to meet all the qualifications of a new candidate.

As a principal broker, pursuant to RSA 331-A:13,V, I hereby give permission to the Real Estate Commission to audit the escrow account or accounts. I attest that I have read the foregoing statement and affixed my signature below.

SIGNATURE OF APPLICANT

State of _____

County of _____

Subscribed and sworn to before me this _____ day of _____ 20____

(NOTARY SEAL)

NOTARY PUBLIC/JUSTICE OF THE PEACE

My commission expires: _____

ASSOCIATE BROKER AFFILIATION FORM

Upon receipt of the license herein applied for, the following applicant: _____ will be employed by me or will otherwise be under contract with me to perform services as a real estate associate broker, and will work under my supervision. I will display his/her license prominently at my place of business, and when he/she leaves my employ I will notify the New Hampshire Real Estate Commission as required by RSA 331-A:17, IV, and Rea 404.02 within 10 days of termination and return his/her wall license and pocket id to the Commission.

To the best of my knowledge the applicant is of good moral character and is trustworthy.

Principal Broker's Name: _____

Business/Firm Name: _____

Business Address: _____

Business Phone: _____ Principal Broker License #: _____

SIGNATURE OF PRINCIPAL BROKER

State of _____

County of: _____

Subscribed and sworn to before me this _____ day of _____ A.D. 20_____

(NOTARY SEAL)

NOTARY PUBLIC/JUSTICE OF THE PEACE

My commission expires: _____

PLEASE RETURN THIS EDUCATION EVALUATION WITH YOUR RENEWAL APPLICATION

"CORE" COURSE School/Instructor Name: _____

Date attended: _____ Location of Course: _____

(Circle One)

Was the material presented adequately? Yes No

Was the information received of value to you? Yes No

Were you provided with an opportunity to ask questions? Yes No

Were you provided with reference or written materials? Yes No

In your opinion was the course worthwhile? Yes No

Please provide any comments you may have on the course content and/or the school or instructor: _____

ELECTIVE COURSE Title and Course Number: _____

Name of School/Instructor: _____

Date Attended: _____ Location of Course: _____

(Circle One)

Was the material presented adequately? Yes No

Was the information received of value to you? Yes No

Were you provided with an opportunity to ask questions? Yes No

Were you provided with reference or written materials? Yes No

In your opinion was the course worthwhile? Yes No

Please provide any comments you may have on the course content and/or school or instructor: _____

ELECTIVE COURSE Title and Course Number: _____

Name of Instructor/School: _____

Date Attended: _____ Location of Course: _____

(Circle One)

Was the material presented adequately? Yes No

Was the information received of value to you? Yes No

Were you provided with an opportunity to ask questions? Yes No

Were you provided with reference or written materials? Yes No

In your opinion was the course worthwhile? Yes No

Please provide any comments you may have on the course content and/or school or instructor: _____